

Funded by The Gujarat State Tribal Educational Society, Gandhinagar

Managed by The Shantilal Sanghavi Foundation, Mumbai

Eklavya Model Residential School,

At&Post.- Khodada, Ta.- Nizar, Dist.- Tapi.

Helpline No. 8980156635, E-mail : emrs.khodada@yahoo.in Web :- www.emrskhodada.org



Tender Copy of Statutory Auditor for the Year of 2025-26

To,

Principal,

Eklavya Model Resi. School,

At & Post. Khodada, Ta. Nizar,

Dist. Tapi.

Dear Sir/Madam,

I/We M/s _____ we have read the tender advertisement for Statutory Audit of the Eklavya Model Residential School, located at Khodada village, Nizar Taluka, Tapi District, Gujarat State for the period of One year from 01-04-2025 to 31-03-2026 ('FY26'). We agree that we have understood the subject school is funded and owned by the Government and is being managed by a private NGO under the Public Private Partnership programme of the Government. We also agree that besides information provided / made available to us regarding the school and it's functioning, we have gathered the necessary, relevant and required information from our own sources for the purpose of bidding of Statutory Audit work of the subject school under the given Tender.

In the above background, we offer our services for Statutory Audit work of the subject school for FY26. We, enclose herewith, detailed profile of our Firm and Proprietor/Partners, with specific focus on experience of audit work of Day Boarding/Residential Private, Semi-Goct/Govt. Schools or Educational institutions.

We, agree to carry-out the work of Statutory Audit of the subject school for FY26 at the school site / location as per the Scope of work and at the Term & Conditions as stipulated below:

Specification of Statutory Audits & Service (Yearly Basis)	Statutory Audits Fees (Excluding GST)
<p>Verification and vouching of all financial and relevant non-financial records, vouchers, registers etc. found necessary to carry out the Statutory Audit in line with applicable regulations, including but not limited to, certification of Income & Expenditure Account and Balance Sheet.</p> <p>Besides certification, the final Audit Report must be supported by detailed Audit observations and issue of applicable Compliance Reports.</p> <p>(Detailed Terms and Conditions attached herewith)</p>	

We, hereby declare that we are not relative of any member of the School Management and/or Staff.

Name & Address

Signature

_____.

_____.

_____.

Qualification: - _____.

Membership No. :- _____.

More about School

More information about the school and related Govt institutions and forums can be obtained from the following websites:

www.emrskhodada.org

www.emrs.tribal.gov.in

<https://www.tribal.gujarat.gov.in/eklavya-school-society>

Broad Term & Conditions

- 1) The fee quote shall NOT be less than Rs 25,000/- (Rupees Twenty Five Thousand) and shall stand valid till 31/12/2025.
- 2) The team assigned for the school audit work must have the relevant experience indicated in the profile and the bid documents. The statutory audit work needs to be completed well before the applicable due date, provided the school keeps the required records ready and informs the statutory auditors accordingly.
- 3) School will provide Accommodation & Food facilities during the period of the audit work at the school site / location. School will provide to and from pick up and drop from nearest railway station namely Nandurbar. No other out of pocket expense would be reimbursed by the school. Taxes, duties etc. as required under the applicable laws would be withheld (TDS) from the amount payable for the subject work.
- 4) School expects broad guidance and views, when sought from auditors on accounting and other relevant matters of statutory importance and compliance in relation to audit work.
- 5) The selection of the final bid will, *inter alia*, be based on the nature and the scale of experience of the bidder and will NOT be solely based on the basis of the lowest fee quote. Before the final decision is taken, the school management may choose to interact with the representative/s of the bidder for gathering more insight. The decision of the school management will be final and binding on all the stakeholders, without any right to protest and/or challenge.
- 6) At all the time, the School management reserves the exclusive right to modify/relax/waive/cancel any terms and conditions of this Tender or the Tender *per se*.

Foot Note :-

Quotation forms for Tender note of Statutory Audit can be obtained from the School website, www.emrskhodada.org or from the School Office on any Working day during office hours from 1st August to 27th August 2025 and submit during the same period by Registered AD or by hand delivery at the school.

The Place for submission of Tender

Principal,

Eklavya Model Residential School Khodada,

At & Post Khodada, Ta. Nizar, Dist. Tapi

Pin - 394370